

### Important Notices:

**Print clearly** and complete all areas below.

- Attach an official statutory of declaration or copy of a suitable legal document, e.g., marriage certificate, for all name changes.
- Submit the completed form and documentation to the Registrar's Office for undergraduate students or the Graduate Studies Office for graduate students.
- Enter your address, telephone, and email address information in Quest at [www.quest.uwaterloo.ca](http://www.quest.uwaterloo.ca).

University of Waterloo Student ID Number

### Academic Career

Undergraduate

Graduate

Online

Faculty \_\_\_\_\_

Current Academic Plan \_\_\_\_\_

Campus:  University of Waterloo  St. Jerome's University  Renison University College

### Prior to this date, I have been listed in your files as:

Mr.  Mrs.  Ms.  Miss Marital Status \_\_\_\_\_

Surname \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name(s) \_\_\_\_\_

### In the future, I wish to be listed as follows:

**Note:** If desired, a period(s) needs to be included when entering initials.

Mr.  Mrs.  Ms.  Miss Marital Status \_\_\_\_\_

Surname \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name(s) \_\_\_\_\_

Email Address \_\_\_\_\_

Telephone Number: Area Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Are you receiving OSAP?  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Office Use Only (Data verified and changed.)

Title

Given Name(s)

File label changed

Student Awards copy

Surname

Marital Status

Department copy

# Statutory Declaration Justification for Change of Name

**Please print.**

I, \_\_\_\_\_

of the City of \_\_\_\_\_ in the Province of \_\_\_\_\_

do solemnly declare

1. That my true and legal name is as shown above.
2. That due to \_\_\_\_\_  
(Reason for Change of Name)

I have been known or wish to be known under the name of \_\_\_\_\_

3. That I make this declaration for the purpose of identifying myself to the University of Waterloo and for no improper reason.
4. Sign the form in the presence of a Commissioner of Oaths.

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## COMMISSIONER OF OATHS (please read)

A Commissioner of Oaths has the power to administer oaths required by legislation or regulation. In addition to a person authorized by the Minister of Justice to act as a commissioner of oaths, the following, by virtue of his/her status, may receive oaths: court clerk and deputy clerk; lawyer; notary; mayor, clerk, and secretary-treasurer in all municipalities, but only within the limits of his/her municipality; the Secretary General, associate secretary general, and associate secretary of the National Assembly; justice of the peace.

<p>Declared before me at the City of _____</p> <p>in the Province of _____</p> <p>this _____ day of _____</p> <p>20____.</p> <p>_____</p> <p><b>Commissioner of Oaths</b></p> <p>_____</p> <p><b>Declarant</b></p> <p>_____</p> <p><b>Note:</b> Declarant must sign this form before a Commissioner of Oaths.</p>	<p><b><u>Commissioner Contact Information:</u></b></p> <p>_____</p> <p><b>Name</b> (please print)</p> <p>_____</p> <p><b>Telephone Number</b> (including area code)</p> <p>_____</p> <p>Please affix stamp/seal below.</p>
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